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ASSIGNMENT FORM - SHW

Documents required:

- 3 pages of the REC assignment form.
- **Copy of customer invoice for purchase of system:** showing owners name, installation address and system details.
- **Copy of plumbing and electrical compliance certificates.**
- **An installation/warranty report** showing date of installation and the system details.
- **Photograph:** clearing showing tank serial number of system installed.
- **Copy of Shire/Rates Notice:** confirming property and applicant/owner details (only required where payment is being made to system owner).

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- **System owner information:** If the applicant is not an individual you must list the full legal entity name and ABN of the applicant.
 - If the applicant (including individuals) is registered for GST RETA will issue an RCTI for the full value of the STC financial benefit
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ASSIGNMENT OF STCs FOR SOLAR HOT WATER SYSTEM

OWNER'S DETAILS			
1	First Name:	Surname:	
	OR Legal Entity Name:		ABN:
	Postal Address	State	Postcode
	Telephone:	(w)	(h)
	Fax:	(w)	(h)
	Mobile:		
	Email:		
INSTALLATION DETAILS			
2	Address of Installation:	State	Postcode
	Property type:	<input type="checkbox"/> Residential	<input type="checkbox"/> School <input type="checkbox"/> Commercial
	Building type:	<input type="checkbox"/> Single	<input type="checkbox"/> Multi storey
	Is there more than one Solar Water Heater at this address?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If yes to above, please describe where this system is installed in comparison to previous SWH systems at the address: e.g 'Second SWH at address - New SWH installed for kitchen'		
3	Installation date: (Note: STCs must be claimed within 12 months of this date) This date should be the latest date shown on either trade completion certificate		
	System Brand		
	System Model		
	Serial Number		
	Size of Tank		
	Number of Solar Panels		
	Is the volumetric capacity of this installation greater than 700L?		<input type="checkbox"/> Yes
If installing a system with a volumetric capacity greater than 700 litres			
I have attached a statutory declaration signed by the person creating STCs for the above system		<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have attached a statutory declaration which confirms the above system is appropriately sized		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you answer No for either of the above questions and your system's volumetric capacity is greater than 700L then you are not eligible to any STCs.			
4	STC ELIGIBILITY – Number of STCs this system is entitled to:		
	(Please refer to Owners Guide http://ret.cleanenergyregulator.gov.au/hot-water-systems)		

OFFICE USE:

Received:	checked by:	SW	STC:
Flag:	MYOB:	Paid:	BU:

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COMMENTS - if the unit has any unusual circumstances not discussed above, please describe them here:

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Which of the following categories does the SWH installation fit into?

- SWH is installed as part of a new building
 SWH replaces an electric hot water system
 SWH replaces a solar water heater (including boosted solar water heaters)
 SWH is the first installation of a water heater at an existing building
 SWH replaces a gas hot water system
 Other

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SYSTEM INSTALLER (The Clean Energy Regulator consider the installer to be the person who completes the **last stage of the installation**, at which point the system is capable of generating hot water during **both** day and night). If plumber is different to gas fitter, **both completion notices are required.**

PLUMBER

First Name			
Surname			
Licence No			
Postal Address			
		State	Postcode
Telephone			
Mobile			
Email			

GASFITTER (if applicable)

First Name			
Surname			
Licence No			
Postal Address			
		State	Postcode
Telephone			
Mobile			
Email			

ELECTRICIAN

First Name			
Surname			
Licence No			
Postal Address			
		State	Postcode
Telephone			
Mobile			
Email			

MANDATORY DECLARATION

I am the owner of the installation mentioned in this STC Assignment form and I agree to assign my right to create STCs to RETA (WA) Pty Ltd (the Agent). I have not previously assigned or created any STCs for this installation.

I understand that this system is eligible for _____ STCs and in exchange for assigning my right to create these STCs I requested RETA (WA) Pty Ltd to make a financial payment of \$_____ as detailed below.

I am aware that penalties can be applied for providing misleading information in this form under the Renewable Energy (Electricity) Act 2000. I understand that if this assignment is unable to be created, unable to be approved or becomes invalid, I will reimburse RETA (WA) Pty Ltd for the full value of monies paid to me.

Owner of Installation

Signed: _____

Name: _____

Position (if applicable) _____

Date: _____

Witness

Signed: _____

Name: _____

Date: _____

GST Declaration (if no box is ticked it will be assumed the owner is NOT registered for GST)

Domestic customer (system owned by non GST registered entity)

Commercial customer (system owned by GST registered entity **(tax invoice must be provided)**)

I wish to claim my payment via (tick one box):

Direct to my installer/retailer as per invoice

Direct to myself as the owner of the system

To be completed for all applications:

Retailer Legal Entity Name	
Retailer ABN No:	

Please make payment by Direct credit to:

Bank: _____ BSB: _____

Account No: _____ Account Name: _____